

CUDDINGTON PARISH COUNCIL  
DRAFT MINUTES OF MEETING OF PARISH COUNCIL  
HELD ON WEDNESDAY, 1<sup>ST</sup> APRIL, 2009

PRESENT: Cllrs Sherry Scott (SS), Frank Crowdy (FC), Jim Hayward (JH), Michael Pegge (MP), Stephen Turner (ST), Jennifer Schram de Jong(JSJ) Michael Edmonds (AVDC/BCC), Penny Carlton Clerk to the PC, five parishioners and June Jones from Box-Com.

**Action Points highlighted**

Parishioners Question Time - None

June Jones from Box-Com spoke to those present about Cuddington's website. It has recently been upgraded with better menus.

Cuddington Live Forum is up and running with the following topics open for discussion:

- 1) village issues
- 2) The Fete
- 3) Club Talk

Interactive Calendar has been installed on the site, organisations can use the calendar to publicise events etc.

Recommendation that club users are contacted to ask them to post material on the Club Talk section and to post events on the Calendar.

The more devolved the website is to the people on the village the better it will function.

SS: An idea to have a system whereby bookings for the Bernard Hall and the Pavilion can be made online.

SS: Link has been established with Cuddington in Cheshire.

Possibility of exchange trips in future.

Chris Blumer: Concern that Website and village voice might conflict, some form of integration needed. Online booking facility would be a good idea.

ST: As a volunteer to be the prospective PC representative for the Website one of the main problems is that it is not clear what the PC's aim was in setting up the website.

The website needs to be developed and marketed.

MP: We need to publicise the fact we have a Website and ask what people want from it.

SS: Proposing to set up training sessions at the Pavilion to show people how to use the website. Will make enquiries and see who would like to partake in the training.

PC gave thanks to June Jones for her work.

**1. Apologies for Absence**

Cllr Ken Birkby and Cllr David Smith (AVDC), Cllr Michael Edmonds (ADC/BCC) will be arriving late.

## 2. Minutes of previous meeting on 4th March, 2009

The Minutes of the meeting were accepted as a true record and were duly signed by the Chairman.

## 3. Matters Arising

Item 9: ST will be meeting with Morag Robinson, Thame Town Council at the end of the month to ascertain which meetings will benefit Cuddington residents.

Facilities which might be of interest include a tax surgery for elderly people and a careers guidance surgery.

Item 13: JH gave SS a copy of Grasscutting requirements which was drawn up for Simon Brown.

**ACTION: Clerk to circulate copy to Cllrs.**

Item 14: JH and MP met with Dave Smith (BCC) concerning the state of the roads in the village. BCC had cleared drain in Spicketts Lane/Frog Lane before Dave arrived.

JSJ: Informed that all potholes are to be filled in along Spicketts Lane.

(Contractors have strimmed Spicketts Lane down to bare earth).

MP: Condition of Bernard Close was discussed.

JSJ: Welford Way needs attention also.

MP: An attempt will be made to secure funding to place setts around the triangle at the top of Holly Tree Lane.

Item 14: SS, bags of gravel on the Green have been removed, SS has thanked the resident for doing this.

MP: Simon Brown has said he is prepared to tidy the area, a letter had been sent by the PC to the resident stipulating that The Green had to be reinstated to its previous state once building works had been completed.

**ACTION: Clerk to write to resident to ask whether she would pay for the reinstatement of the Green.**

Bags of gravel in Bernard Close: **ACTION: Clerk to send letter to Tony Orchard asking for the bags to be removed.**

Item 14: MP: Caroline Day PCSO would support an application for a white line on the corner of Spurt Street to deal with the parking issues, PC does not want to proceed with this.

MP: Email received from Angela Sanderson expressing concern at parking along Spurt Street.

Refuse lorry had been unable to get down Spurt Street due to cars parked.

Had a meeting with PCSO's to discuss this.

The parking issue can never be resolved, the PC can ask people to park responsibly.

JSJ is going to write an article for village voice concerning parking and the PCSO's will be putting notices on cars which are causing an obstruction. If offending vehicles are permanently causing an obstruction they will be issued with a fixed penalty charge.

SS: Ask residents with off street parking to use it where possible.

#### **7(d) Gang mower**

JSJ: This is a refurbishment project item for the Clubhouse. Been told it was out of order so looking at purchasing a second hand mower or a new one.

FC: Person who services the gang mower has said he could refurbishment it for £1400.

SS: Have spoken to Les White (ADC) and there is money available from the s106 payment following the purchasing of the playground equipment which can be used for the refurbishment of the gang mower.

**ACTION: PC resolved to pay for the refurbishment of the gang mower.**

ME arrives.

#### **10. Playing Fields**

JSJ: FC got forms from Scotia Gas, this has been filled in and sent off for an estimate. Looking into whether it is the right thing by going with electricity.

SS: It just needed to be confirmed in the minutes that the PC was to receive the monies from WREN and that all quotations and invoices are addressed to Cuddington Parish Council as no VAT can be reclaimed on goods or services ordered by and paid for by another party no matter if they are somehow connected to the PC. Invoices to Playing Fields Association are not allowed. Advice from external auditors is that cheque must go straight from WREN into the PC's bank account.

(JSJ leaves the meeting)

#### **4. Declaration of Interests** None

As trustees of the Bernard Hall JH and SS declared a personal interest in the planning application for The Bernard Hall.

#### **5. Correspondence**

The following correspondence had been received:

Email from PF Camberley informing PC that installation of playground equipment is scheduled for week commencing Monday 20<sup>th</sup> April. (Final date to be confirmed)

Transport for Bucks, The new contractors are Ringway Jacobs who have been awarded the contract for delivering the entire service for at least the next 8 years with a possibility of extending to 15 years.

Ringway Jacobs will be delivering the full range of transportation services under the name of Transport for Buckinghamshire. Transport for Buckinghamshire will be responsible for aspects such as highway maintenance and design as well as delivering passenger transport services, road safety, sustainable travel, development control and policy support. The Highways On Call number, 0845 230 2882 will remain for reporting of highway defects.

Play around the Parishes, this takes place in The Bernard Hall on Monday 6<sup>th</sup> April, 10am – 12.30. Free activities for children from 1 to 11 years. Notices have been displayed on the boards and Website. The District Council have asked whether Cuddington wish to be considered for the summer programme of Play around the Parishes, this has been a success in

previous years and PC resolved that they would host the event this summer. **ACTION: Clerk to notify Barbara Mitchell accordingly.**

SS has received a letter from a parishioner concerning the peacocks in the village. The school is experiencing problems having to ensure the playground is clean from the peacock mess.

One of the peacocks has been injured and Tiggywinkles had attempted to catch the bird. There was some dispute over ownership of the birds.

SS: This is to be put on the agenda for discussion at next months meeting.

## **6. Planning**

### **09/00268/APP – The Old Granary, Low Lane**

Conversion of outbuilding to detached annex

**No comments**

### **09/00472/APP – The Bernard Hall, Upper Church Street**

Erection of single storey rear extension

**PC supports the application**

### **09/00484/APP and 09/00485/ALB - The Pitchings, Spurt Street**

Single storey rear extension and new 900 mm retaining wall

**No comments**

## **8. Contribution from County and District Cllrs.**

ME: Housing Growth, planning permission has been refused for 3000 houses at Winslow Green.

Town Centre Development is coming along, Waitrose will be coming to Aylesbury.

Work has started on the Council Chamber/Conference Centre.

Green waste, no progress made, consent given for incinerator at Westcott but no funding available to pursue this.

Delegated Budget Scheme – 4 million to be distributed Countywide. PC invited to submit bids.

**ACTION: Clerk to contact Ann-Marie Davies for the information as this has not been received.**

Housing, there is a shortage of homes; no affordable housing is being built.

Bad debts, mortgage problems and homelessness are increasing.

## **7. Finance**

### **(a) Orders for Payment**

The following orders for payment were approved:

Clerk's Salary – March (20 hours)	£176.10
Clerk's use of home	£60.00
BALC – Annual subscription	£81.12
Best Kept Village competition entry	£8.00
Village of the Year competition entry	£8.00

Thames and Chiltern in Bloom competition entry	£20.00
The following payments were made and will be put of the Orders for payment next month.	
Simon Brown – Grasscutting	£100.00
Sherry Scott- Refreshments for Village of the Year and Annual Parish Meeting	£63.01
Phil Johnson- Hiring of white boards for village of the Year presentation	£200.00

(b) Financial Report for Year end 31 March 2009 and Audit arrangements

Clerk circulated copies of End of year accounts.

The audit date has been set for Monday 17<sup>th</sup> August. PC resolved to ask Myles Saker to carry out the internal audit.

ST: Do we have a written contract between Box-Com and the PC concerning the Website.

There is no contract. **ACTION: SS to speak with Milly Soames concerning this.**

(c) Bank Account – Bank of Ireland

JH: Question raised over how secure our money is given current financial and political climate.

PC resolved to switch bank accounts.

**ACTION: Clerk, SS and JH to meet with representative from the Co-operative Bank.**

## **9. Flooding at Dadbrook**

SS has investigated the ditch and found blockage in pipe. Ditch needs to be dug out to repair the pipe.

The Kingsbury's have agreed to hire BCC to carry out the work.

## **11. Playground – Maintenance Contract**

SS: Asked if the PC was satisfied with Arborite Landscapes maintenance of the playground. It was resolved that PC would ask Arborite to continue with the maintenance.

**ACTION: SS to speak to Dickon of Arborite Landscapes, a written contract is to be drawn up.**

## **12. Footpaths**

SS: Waddesdon Estates have carried out maintenance to their footpaths.

## **13. Items for Agenda for Annual Parish Meeting**

These will include Village of the Year, Neighbourhood watch/Policing, Chairman's Report, Financial Report, Doug Kennedy from the Energy Saving Trust and Nicholas Almond Charity.

The APM takes place on Friday 24<sup>th</sup> April at 7.30pm.

## **14. Any Other Business**

Clerk's Contract of Employment: ST asked Cllrs to read the model contract which has been circulated. This will be discussed at a later meeting.

(FC leaves meeting)

JH: Litter bins need replacing; this was being dealt with by Clerk and KB.  
PC requests that the bins are green.

**ACTION: Clerk to liaise with KB and place order for 5 bins.**

MP: PC's bid for salt bins from the Delegated Budget was successful. Intended locations are opposite The Bernard Hall, Spicketts Lane and near Pavilion.

**ACTION: Clerk to contact CPFA to ask permission for siting of salt bin.**

Once all locations have been confirmed these will be advertised in village voice, the website and on the notice boards.

JH: Thanks to SS and all the team involved in the village of the year presentation.

Close of meeting: 10.25pm

Date of next meetings:

Annual Parish Meeting Friday 24<sup>th</sup> April 2009 at 7.30pm

Annual Meeting of the Parish Council will be taking place on Wednesday 6<sup>th</sup> May 2009 at 8pm.