

CUDDINGTON PARISH COUNCIL

Draft Minutes of Meeting of Parish Council held in Cuddington School Wednesday 7th April 2010 at 7.30pm

PRESENT: Cllrs: Sherry Scott (**SS**) Ken Birkby (**KB**), Frank Crowdy (**FC**), Jim Hayward (**JH**), Michael Pegge (**MP**), Jennifer Schram de Jong (**JSdJ**), Stephen Turner (**ST**), Venetia Davies (**Clerk**).

Parishioners: two Parishioners present.

NB: Action points highlighted

1. Apologies

Cllr Michael Edmonds (ME), BCC & AVDC. Cllr David Smith (DS), AVDC.

2. Minutes of previous meeting held on Wednesday 3rd March 2010

Minutes accepted as true record and duly signed by Chairman SS.

3. Declarations of Interest

There were no interests declared.

4. Matters Arising

Minutes: 3rd March 2010. Matters Arising. Windmill Landscapes have not provided grass cutting quote. It was agreed to accept Simon Brown's quote. **ACTION: Clerk to accept in writing. JH to liaise with Simon Brown to confirm frequency and key dates for cuts.**

5. Correspondence. Robert Bates, Winchendon Mill footbridge. It was agreed willow would be planted to infill exposed area by a working party. SS confirmed additional step will be provided where ground has eroded by BCC. **ACTION: SS to write a further letter to Winchendon Estate re condition of bank.** **13. Any Other Business. Solar System. ACTION: KB to follow-up with Jim Cannell to ascertain response. Potholes, Bernard Close. ACTION: SS to encourage all residents to write outlining risks associated with pot holes, particularly to entrance of Clubhouse.**

NB: All other Matters Arising are dealt with under relevant section of Minutes.

6. Planning

Permit: **10/00024/APP:** Bailey's House, Upper Church Street, Cuddington, HP18 0AP

Permit: **10/00120/APP:** Cowley Barn, Cowley Farm, Aylesbury Road, HP18 0BG

10/00024/APP: Ridgebarn Farm, Aylesbury Road, Cuddington, HP18 0AE

ACTION: Clerk to return 'no objections' comment to Development Control at AVDC.

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7. Correspondence

- **AVALC Information Meeting**, 20th April. Agreed no attendance on this occasion.
- **Rt. Hon. John Bercow MP, Buckingham.** High Speed Rail Link between Birmingham and London. Concerns raised with the Secretary of State for Transport, Lord Adonis. Commitment made by Lord Adonis to visit areas along proposed route in Buckinghamshire constituency and to address a meeting after the General Election. Same support also sought from Shadow Secretary of State for Transport, Teresa Villiers.
- **Verge Cutting and Road/Drain Cleaning.** SS reported complaint lodged with BCC over recent verge cutting in wet and unsuitable conditions. Letter received from BCC but awaiting formal response. **ACTION: SS to make enquiries concerning monies available if undertaken independently.**
- **Email, resident on Aylesbury Road.** JH reported email received concerning condition of roads (opposite Crown PH) and concerns for property. **ACTION: This to be raised with David Smith at Annual Parish Meeting.**
- **AVDC Invoice.** Emptying of Dog Bins. **ACTION: Clerk to list under Orders for Payment on May's Agenda.**
- **Changes to Mobile Library Services, BCC.** Mobile Library Service will cease from Tuesday 1st June 2010. **ACTION: Clerk to circulate information to Village Voice, Website and Notice Boards.**
- **Village Bulk Refuse Collection, AVDC.** Dates confirmed as 22nd April, 26th October, 22nd February 2011 from 7.30-11am. **ACTION: Clerk to circulate information to Village Voice, Website and Notice Boards.**

8. Finance:

a. Balance of Account:

Less Orders for Payment below reported as £6,892.57

b. Orders for Payment:

- Clerks Salary - **£142.45** (16 hours)
- Stationery - **£44.04**
- Membership – Society of Local Council Clerks - **£72.00**
- Membership – Buckinghamshire Association of Local Councils - **£86.55**
- Dog Bags - £67.60 (£11.83 VAT) - **£79.43**
- Thames and Chiltern in Bloom Entry Fee - **£20.00**
- Best Kept Village Competition - **£10.00**

ST raised issue over Bank of Ireland's Deposit Guarantee Scheme highlighting concerned over Parish Council's cover as an institution under the Scheme. **ACTION: Clerk to enquire with Bank of Ireland.** KB also expressed concerned over poor interest rates received on income.

ACTION: Clerk to contact BALC for recommendations and research alternative Banks.

c. Budgets

2010/2011. Clerk presented Budget for 2010/2011. Approved and seconded.
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MP informed Cllrs of £20,000 delegated budget from AVDC and it was suggested Litter Bins be revisited as a future project. **ACTION: MP** to provide with contact details so that application can be re-submitted.

d. VAT Return: Clerk confirmed submission of VAT return, totalling £5,059.23.

e. Audit of Accounts: Clerk confirmed Annual Return to be submitted. Statutory deadline by approval of Council is 30th June 2010. Annual Return must be submitted by 14th July 2010. **ACTION: Clerk** to complete.

9. Contribution from AVDC and BCC Cllrs

No contributions.

10. Local Area Forum

MP confirmed David Smith (Highways on Call) would be attending the Annual Parish Meeting where all issues regarding winter roads, prior and forthcoming, would be addressed. He also informed Cllrs that two Police officers are now specifically designated to Cuddington, (Haddenham and Long Crendon).

11. Website

ST requested formal review of website at June meeting. ST and Clerk confirmed work being carried out for the Parish Council page on the website and highlighted the requirements of the Freedom of Information Act. **ACTION: Clerk** to circulate Freedom of Information Act to Councillors for feedback on presentation of information on website. This to be raised as an Agenda item at the May meeting.

12. Annual Parish Meeting – Wednesday 21st April, 7.30pm in Bernard Hall

Agenda discussed and confirmed. **ACTION: MP** to produce and circulate Agenda to Cllrs. **KB** to produce flyer. **All Cllrs** to assist in delivery, 10 days prior.

13. Any Other Business

Dog Fouling. Large number of dog bags reported as being removed from playing fields dispenser together with dog fouling on playing fields. **ACTION: SS** to arrange for Council notices to be erected in area informing public of dog fouling laws. **JSdJ** to prepared further article for Village Voice covering same. **Chestnut Tree.** JH reported deterioration of chestnut tree near Shop and confirmed request for assessment has been logged with BCC. **Boules Pitch.** KB asked Parish Council if it would be prepared to apply for an application for funding for boules pitch. Agreed.

14. Date of Next Meeting: ANNUAL GENERAL MEETING

ANNUAL GENERAL MEETING

Wednesday 5th May at 7.30pm
Cuddington School