

CUDDINGTON PARISH COUNCIL
DRAFT MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL
HELD ON WEDNESDAY, 6th MAY, 2009

PRESENT: Cllrs Sherry Scott (SS), Frank Crowdy (FC), Jim Hayward (JH),
Michael Pegge (MP), Stephen Turner (ST), Jennifer Schram de Jong(JSJ),
Ken Birkby (KB) Penny Carlton Clerk to the PC and 3 parishioners.

Action Points highlighted

Parishioners Question Time - Chris Blumer reported on problems with Website in that the village voice was out of date and PC Agenda was not on.

ACTION: ST to discuss concerns with June Jones from Box-Com

1. Apologies for Absence

Cllr David Smith (AVDC) and Cllr Michael Edmonds (AVDC/BCC).

2. Election of Officers for 2009/2010

Chairman – ST proposed SS, JSDJ seconded SS.

Sherry Scott was elected Chairman with 6 votes.

Vice Chairman – SS proposed FC, ST seconded FC.

Frank Crowdy was elected Vice Chairman with 4 votes, there were 3 abstentions by JH, KB and MP.

Playing Fields Representative – SS and KB proposed and seconded JSJ.

A vote was taken and Jennifer Schram de Jong was elected unanimously.

Responsible Financial Offer

KB and MP proposed/seconded the Clerk. There was a unanimous decision for Clerk to continue in this position.

3. Chairman to sign Declaration of Acceptance of Office

SS signed the Declaration, this was witnessed by the Clerk.

4. Minutes from previous meeting

The Minutes of the meeting were accepted as a true record and were duly signed by the Chairman.

5. Matters Arising

Item 3:13: **ACTION: Clerk to circulate copy of grasscutting schedule to Cllrs.**

Item 3:14: **ACTION: Clerk to send letter to Parishioner concerning reinstatement of Green following building works.**

Tony Orchard has removed bang of sand outside his property, a new bag has been delivered today, Clerk has been informed this will be removed by the weekend.

Item 7b: ST has spoken to June Jones, cannot find a written contract for the Website.

Item 8: Delegated Budget: JSJ asked whether the Parish Gangs could look at repositioning signs, Spicketts Lane sign has been damaged. Cuddington village sign needs repositioning.

KB: Entry to playing fields, numerous potholes, problems with flooding.

Concern over condition of verges in Spicketts Lane following building work. There appears to be no sign of reinstatement as had previously been agreed with owner of property.

KB: Look at building up corner of Great Stone and Spicketts Lane with setts.

JSJ: Potholes need filling in down Welford Way, these are to be included on Parish Gang sheet.

MP: Parishioner has commented that Spurt Street sign has disappeared.

ACTION: Clerk to contact AVDC concerning this.

ACTION: SS and JH to walk around village and highlight areas where work is needed to be included on Parish Gang worksheet, this information will be fed back to BCC.

Item 9: SS to speak to parishioners for update on situation concerning flooding at Dadbrook.

Item 11: SS has spoken to Arborite Landscapes regarding a written contract for the maintenance of the playground.

Item 14: **ACTION: Clerk to order litter bins as requested.**

Item 14: MP: BCC are asking for a contribution of £400 towards the salt bins, the PC had not been previously informed that it would need to make a contribution and therefore has not budgeted for it. **ACTION: Clerk to inform BCC that PC has not budgeted for this cost and will settle for 3 bins with no contribution of PC monies.**

6. Declaration of Interest

None.

7. Planning

Applications

09/00595/APP – The Cottage/The Penny School, Frog Lane

Erection of 1.8m fencing and gates to separate gardens of dwellings.

PC resolved to reiterate previous objections. **ACTION: Clerk to notify AVDC**

09/00268/APP - The Old Granary Low Lane (information only)

Conversion of outbuilding to detached annexe

(Show parking spaces on layout plan)

08/02863/APP – Marsh Mead Farm, Cuddington Road, Dinton (information only)

Erection of detached dwelling, garage and alterations to existing house. Erection of stables including hay and storage barns, construction of canter track, all weather arena and horse exerciser.

The PC has considered this fully and considers it to be a matter for Dinton PC and have no comments to make.

8. Correspondence

Clerk reported on:

Play around the Parishes, the dates allocated for Cuddington are Monday 27th July, 10-12.30, Thursday 6th August, 10-12.30, Thursday 13th August, 10-12.30 and

Tuesday 25th August, 10-12.30. The play sessions will take place at the Playing Fields.

Children's Entertainer, PC resolved for Cuddington to host this, this will be taking place on Wednesday 22nd July at 11am. Clerk will be present on the day.

ACTION: Clerk to book Bernard Hall and reply to AVDC

9. Finance

(a) Adoption of the Accounts – These were formally adopted by the PC and signed off by the Chairman and Clerk.

(b) Orders for payment:-

Clerk's salary – April (25 hours)	£220.12
Clerk - Stationery	£52.39
Cllr Sherry Scott – Refreshments for APM	£56.60
Cllr Sherry Scott – Filing Cabinet	£29.31
AVDC – Dog bin empties	£169.53
Arrow – Dog bags	£121.90
Thame Mowers - Gang mower refurbishment	£1366.95
Cllr Jim Hayward - Lavender plants for Dadbrook	£27.00
Arborite Landscapes – Playground maintenance	£48.00
Aylesbury Vale Association of Local Councils	£10.00
Church on Fairford Leys – Photocopying for APM	£14.25
*BCC – PC contribution towards salt bins	£400.00
*As discussed under item 5:14 the PC resolved not to make this payment.	
Village Voice – Donation	£250.00

KB: PC should be mentioned as a donor in village voice credits.

Chris Blumer will raise this with Editorial team.

The following payments were paid at the April meeting of the PC but were not on the Orders for Payment.

Simon Brown – grasscutting	£100.00
Cllr Sherry Scott – Refreshments for Village of the Year	£63.01
Mr Philip Johnson – Hire of white boards for Village of the Year	£200.00

The following payments were made and will be put on the Orders for Payment next month.

Simon Brown – Grasscutting	£200.00
Norwich Union- Insurance Renewal	£974.52

(c) Monies received:- AVDC Precept payment £4750

(d) Change of Bank Account - Clerk to proceed with this and change PC account to Co-operative Bank.

In light of current knowledge the PC resolved to revise its budget for the new financial year, this will be put on the agenda for discussion at June's meeting. The PC meeting is therefore scheduled to begin at 7pm.

10. Contribution from County and District Cllrs.

No Cllrs present.

11. Contract of Employment

A meeting is to take place between SS, KB and the Clerk to draw up a contract, this will be put to the full council for implementation.

12. Peacocks in village

SS and Clerk have been looking into this. Originally some parishioners had expressed concern because one of the peacocks was lame, subsequently the school has also raised concern over the health hazards they pose caused by the mess in the school playground.

Ownership of the peacocks needs to be determined.

ACTION: Clerk to send letter to M Spurell asking whether she claims ownership and expressing concerns from some residents and the school.

JSJ to seek advice from Environmental Health Officer.

13. Playing Fields

JSJ: Have received quotation from Gas board to connect gas to Pavilion. The cost will be £1033.51 which includes all excavation and pipe work installation. The PC as landowner made no objection to the installation of gas and resolved to make this payment.

14. Playground

Following the installation of the play equipment it has been drawn to the Clerk's attention that rubble from the works has been left on site. The PC resolved to withhold payment until site is cleared. **ACTION: Clerk to contact Playground Facilities concerning this.**

15. Traffic Action Group

MP: Public consultation scheduled to take place in June/July, have received no official notification yet.

16. Website

ST has circulated information to Clerk and Cllrs, will liaise with clerk as to what information is to be published on the website as a requirement of the Freedom of Information Act.

Insurance Policy: Does it cover PC for Libel? **ACTION: Clerk to look into this.**

Managing the Website: Each society is to be encouraged to submit information to be included on website and to keep calendar up to date.

A contract is to be drawn up between PC and Box Com. **ST to action.**

FC leaves meeting.

17. Footpaths

SS: All footpaths are up and running, stinging nettles need strimming.

18. Report on Annual Parish Meeting

MP: It was unfortunate that time of meeting was incorrect in village voice. Feel there was insufficient publicity given to the meeting. In the past each house has received 2 fliers notifying villagers of APM.

KB: Suggestion that Cllrs reports are circulated a week beforehand to parishioners and that they are encouraged to come along and participate in discussions.
The APM is to be agended for June meeting so date can be set for next year.

19. Any Other Business

SS: Need to ask if there is room in the Bernard Hall to house the PC's filing cabinet.

ACTION: JH will look into this.

SS: Tug O War challenge to be issued to Chearsley to take place on Monday 31st August. It is intended that this will take place on the Playing Fields. Committee to be set up to organise event.

ACTION: SS to issue challenge to Nick Brown, Chair of Chearsley PC.

JH: Suggest we skip a year and do not enter village of the Year again this year. PC resolved to look at entering next year.

The next meeting of the Parish Council will be taking place on Wednesday 6th May 2009 at 7pm to allow discussion of the Budget prior to the official meeting.

The meeting closed at 10.25pm.