

CUDDINGTON PARISH COUNCIL

**Draft Minutes of Meeting of Parish Council
held in Cuddington School
Wednesday 5th May 2010 at 7.30pm**

PRESENT: Cllrs: Sherry Scott (**SS**) Ken Birkby (**KB**), Jim Hayward (**JH**), Michael Pegge (**MP**), Jennifer Schram de Jong (**JSdJ**), Stephen Turner (**ST**), Venetia Davies (**Clerk**).

Cllr: Michael Edmonds (**ME**), BCC and AVDC.

Parishioners: 8 Parishioners present.

NB: Action points highlighted

Parishioners Question Time

Planning issues were reserved until Agenda Item 8. Planning. Sue Lyddiatt thanked the Parish Council for works completed on steps at Winchendon Mill footbridge. Concerned was expressed on height and depth of steps in the bank on Aylesbury Road. **ACTION: MP to contact Dave Smith for suggestions.**

1. Apologies

Cllr Frank Crowdy, Cllr David Smith (DS), AVDC.

2. Election of Officers – Chairman, Vice Chairman and Playing Fields Representative.

Chairman, Sherry Scott. Proposed JSdJ, seconded ST.

Vice Chairman, Frank Crowdy. SS proposed FC. KB proposed JH. Equal votes received. As Chairman with casting vote, SS voted FC.

Playing Fields Representative, Jennifer Schram de Jong. Proposed SS, seconded ST.

3. Declarations of Acceptance of Office

Duly signed by SS. **ACTION: FC, Vice Chairman and JSdJ, Playing Field Representative to sign declaration of Acceptance of Office at next meeting.**

4. Minutes of previous meeting held on Wednesday 7th April 2010

Minutes accepted as true record and duly signed by Chairman SS.

5. Matters Arising

Minutes: 7th April 2010. 7. Correspondence. Letter of thanks received from Robert Bates for repairs done to the Winchendon Mill footbridge. **ACTION: Clerk to send letter of thanks to BCC for works completed at footbridge. Verge Cutting and Road/Drain Cleaning.** SS reported this should not be undertaken independently. Verges are cut 12 times per annum, drains cleaned twice yearly. **ACTION: SS to write requesting road sweeping dates and request road cleaning doesn't commence before 7.30am. Letter to be issued to residents requesting cars be moved prior to street cleaning. 8. Finance (c) Budgets.** MP confirmed application for Litter Bins underway with Katie McDonald. **11. Website. ACTION: Clerk to reissue Freedom of Information Act to Councillors who had not received, via envelopes. 13. Any Other Business. Dog Fouling.** SS presented dog fouling signage. **ACTION: SS to include on posters 'in bags provided' and site on gates at Playing Field entrance.**

6. Website

ST presented background to Website, a site initiated by the Parish Council five to six years ago. Chris Long (CL) presented problems with existing website namely lengthy/untidy updates coupled with poor level of service. Solutions in technologies and implementation were proposed. A Content Management System updated by a small team of villagers would provide an attractive and easy to navigate website with relevant, up-to-date information. It was agreed to form a subcommittee comprising ST, CL and Simon Shaw. KB highlighted budgeted £700 for website in 2010/11 with sufficient contingency. **ACTION: Subcommittee to present proposals/business plan at next meeting.**

7. Declarations of Interest

Clerk, 2 Church Close, Cuddington.
ST, 2 Church Close, Cuddington.

8. Planning

Permit: **10/0133/APP** - Franklin Cottage, Bridgeway, Cuddington, HP18 0AW.
10/00622/ALB & 10/00620/APP - Beam Cottage, Lower Church Street, Cuddington, HP18 0AS.

The Parish Council opposed this application but does not oppose an extension to this property).

- Not in keeping with the street scene.
- Proposed design and method of construction inappropriate for sensitive site in Conservation area and immediately adjacent to St. Nicholas Church and churchyard itself.
- Bulky, high, too square and 'solid' looking.
- Cedar wood cladding unsuitable and not a pleasing aspect after weather.

ACTION: Clerk to return 'opposes the application' to Development Control at AVDC.

10/00621/APP - 2 Church Close, Cuddington, HP18 0AT.

A Parishioner presented his objections to the application. Comments from the PC:

- Tree survey to be requested
- Refuse/Recycling facilities to be shown
- Parking arrangements to be examined.

ACTION: SS to return 'no objections' with supplementary comments to Development Control at AVDC.

10/00576/APP - Wychen Spurt Street, Cuddington, HP18 0BB.

ACTION: Clerk to return 'no objections' to Development Control at AVDC.

9. Correspondence

No correspondence received.

10. Insurance Renewal.

Agreed. **ACTION: Clerk to renew and check firework clause.**

11. Approval of Clerk's additional 6 hours for April

Agreed.

12. Finance:

a. Balance of Account:

Less Orders for Payment below reported as £14,188.37

b. Orders for Payment:

- Clerks Salary - **£196.02** (22 hours)
- Stationery - **£32.79**
- Philip Johnson – Refreshments for Annual PC meeting - **£51.93**
- ADDC – Dog Bins for Period Oct '09 to March '10 - £151.32 (£26.48 VAT) - **£177.80**
- Insurance – Came & Company - **£953.37**
- Jim Hayward (materials for Notice Boards) - £35.49 (£6.21 VAT) - **£41.70**

Balance: £12,761.24. Clerk reported 1st precept instalment of £4,750 received. **Total Balance: £18,929.37**

c. Banking

Clerk reported Parish Council is covered by Bank of Ireland Deposit Guarantee Scheme until September 2010. This will be reviewed by Bank of Ireland prior to this date. **ACTION: Clerk to continue researching alternative banks including Co-Operative Bank.**

13. Contribution from AVDC and BCC Cllrs.

Cllr Michael Edmonds, BCC: ME confirmed results of the Speed Limit Review will soon be received. Under the BCC Winter Maintenance programme, bids were being submitted for the salting programme. Pot holes were still a big problem in the County. BCC have formally objected to the High Speed Rail Link. Budgets continue to be tight. Cllr Michael Edmonds, AVDC: Regular bookings are being taken at the new Conference Centre and the Theatre is nearing completion for its opening in October. Development plans for Gatehouse are underway and planning applications continue to be received for large developments. 536 affordable houses have been released. Cllr ME gave praise for the way the Police handled the English Defence League demonstrations.

14. Annual Parish Meeting

Agreed attendance was very good and formula worked well. Further information on PC to be provided at next annual meeting. **ACTION: Clerk to amend draft minutes with comments from JSdJ for formal approval at next year's meeting.**

15. Generic Risk Assessment

Noted. Risk Assessment to be conducted when works are carried out.

16. Any Other Business

Notice Board. ACTION: Clerk to send letter of thanks to Tony Picot.

Footpath sign at Dadbrook. To be reinstated. Nettles to be strimmed.

Census. A Millennium Committee was formed for 2000 Census. **ACTION: JSdJ to look at method from 2000 and progress.**

Village Tidy. Working party to meet at 10am on 31st May at Upper Village Green.

ACTION: Clerk to produce flyer for Notice Boards.

Cuddington Playing Fields AGM. 8th June 2010.

17. Date of Next Meeting:

Wednesday 2nd June at 7.30pm
Cuddington School

Circulation: all Cllrs by email
Website
Notice Boards (2)

CPC Minutes: 06/10Signed:

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Sherry Scott, Chairman